



“Engaging Minds, Inspiring Hearts, Pursuing Excellence”

January 11, 2019

NON-CERTIFIED POSITION OPENINGS

2018-2019 SCHOOL YEAR

McAlester Public Schools has an immediate opening for a Paraprofessional for High School ACT Prep Class. Applicants must have proof of one of the following qualifying education requirements:

- Work Keys Test
- Praxis Test
- Associates Degree
- Passed the OGET (OK General Education Test)
- Provide college transcript showing a minimum of 48 college credit hours

If interested, please visit our website, www.mcalester.k12.ok.us and go to the Human Resources page for a link to the Secretary-Teacher Assistant application. Please forward completed cover letter, application, resume, and credentials to gcampbell@mcalester.k12.ok.us.

McAlester Public Schools has immediate openings for Special Education Paraprofessionals at Jefferson Early Childhood Center and William Gay Early Childhood Center. Applicants must have proof of one of the following qualifying education requirements:

- Work Keys Test
- Praxis Test
- Associates Degree
- Passed the OGET (OK General Education Test)
- Provide college transcript showing a minimum of 48 college credit hours

If interested, please visit our website, www.mcalester.k12.ok.us and go to the Human Resources page for a link to the Secretary-Teacher Assistant application. Please forward completed cover letter, application, resume, and credentials to gcampbell@mcalester.k12.ok.us

McAlester Public Schools Indian Education Department has immediate openings for Paraprofessionals. Applicants must have a CDIB card or Tribal Membership card, knowledge of Native Culture preferred, and proof of one of the following qualifying education requirements:

- Work Keys Test
- Praxis Test
- Associates Degree
- Passed the OGET (OK General Education Test)
- Provide college transcript showing a minimum of 48 college credit hours

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CERTIFIED POSITION OPENINGS

2018-2019 SCHOOL YEAR

McAlester Public Schools is taking applications for the following positions for the 2018-2019 school year:

Contact:

**Amy Allen, Human Resources, Central Office
(918) 423-4771 or aallen@mcalester.k12.ok.us**

Please Post in: Work Room and Appropriate Work Spaces
